

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, September 1, 2009 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Conference A/B – Cafeteria Building

CALL TO ORDER

I. MINUTES

Review and approval of the minutes from the June 2, 2009 meeting.

II. CHAIR UPDATES/CORRESPONDENCE

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

- A. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation
- B. Investigations Update
Gary Griffin, Investigations Supervisor, DPH

IV. NEW BUSINESS

- A. Annual Update
Health Assistance interVention Education Network
for Connecticut Health Professionals – (HAVEN)
- B. Discussion with Department of Public Health
Student embalmers/funeral directors - permitted tasks
- C. Practical Examination – Approval of Examiners
- D. Memoranda of Decision
Leonard Holtz - Petition No. 2006- 0427-030-006

V. LEGAL OFFICE BUSINESS

- Jeffrey Meyer, Embalmer – Petition No. 2008-0731-030-005
Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH
- Dunn Funeral Home – Petition No. 2008-0731-056-006
Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 2, 2009 at the Department of Public Health Complex, 410 Capitol Avenue, Hartford, Connecticut in Conference Room C, Second Floor,

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
James Donohue
Peter Hansen, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Gary Griffin, DPH
Diane Wilan, Staff Attorney, DPH
Darren Cunningham, Assistant Attorney General
Frank Manna, Department of Public Health

Mr. Jowdy called the meeting to order at 9:30 a.m.

I. MINUTES

The minutes from the April 23, 2009 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Sterry, to approve the minutes. The motion passed unanimously.

II. DEPARTMENT OF PUBLIC HEALTH UPDATES

Jennifer Filippone, Section Chief, Office of Practitioner Licensing and Investigation, Department of Public Health reported regarding Briarwood College and the accreditation of its mortuary science program.

Funeral Director licensure was discussed with Ms. Filippone, specifically the requirement of a practical examination. Ms. Filippone will report back to the Board regarding this issue.

Board Liaison Jeffrey Kardys reported that correspondence has been sent to the Assistant Attorney General requesting that they take action to enforce the civil penalty set forth in the matter of Paul Moraski, Embalmer and in the matter of Hartford Trade Service.

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eight cases currently in various stages of investigation by the Department. Four additional cases have been referred to the Department's Legal Office for further review.

Mr. Griffin also reported on ownership and management changes at various funeral homes.

III. NEW BUSINESS

A. License Reinstatement Review – Bruce Swan, Embalmer

Frank Manna, Department of Public Health, Office of Practitioner Licensing presented a reinstatement application for Bruce Swan.

Following review Mr. Hansen made a motion, seconded by Mr. Sterry, to recommend reinstatement conditional upon Ms. Swan passing of the State Law examination, the embalming practical examination and being current with continuing education requirements. The motion passed unanimously.

IV. LEGAL OFFICE BUSINESS

Jeffrey Meyer, Embalmer – Petition No. 2008-0731-030-005

Diane Wilan, Staff Attorney, Department of Public Health presented a Motion for Summary Suspension in the referenced matter. Jeffrey Meyer was present with Attorney John Droney. Assistant Attorney General Darren Cunningham was present to provide counsel to the Board. Respondent filed an objection to the Summary Suspension motion.

Argument was heard from Attorneys Wilan and Droney.

Mr. Hansen made a motion, seconded by Mr. Donohue, to enter executive session to obtain legal advice from Assistant Attorney General Cunningham. The motion passed and the Board entered executive session from 10:30 a.m. until 10:55 a.m. No motions were made and no votes were taken in executive session.

Following additional discussion with Attorneys Wilan and Droney, Mr. Hansen made a motion, seconded by Mr. Donohue, to again enter executive session to obtain additional legal advice from Assistant Attorney General Cunningham. The motion passed and the Board entered executive session from 11:00 a.m. until 11:10 a.m. No motions were made and no votes were taken in executive session.

Following executive session Mr. Donohue made a motion, seconded by Mr. Sterry, to deny the motion for Summary Suspension in that the allegations against Mr. Meyer do not rise to a level of immediate threat to public safety or welfare. The motion passed unanimously. A hearing in this matter will be scheduled for June 18, 2009 and June 23, 2009.

V. ADJOURNMENT

Mr. Hansen made a motion, seconded by Mr. Sterry, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 11:19 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors